



17.5 & 55 Gallon Recycler Annual Tune-Up (PM) Maintenance Checklist

Note: This checklist is to be completed by appropriate maintenance personnel. This checklist is to be used on BECCA Spray Gun Cleaners and Solvent Saver Recyclers. This Check List should be sent to BECCA to maintain records on the unit.

Please Return Form To: **BECCA Inc.**
2010 Cobb International Blvd Ste H **OR** **Fax: 800-655-5684**
Kennesaw, GA 30152 **770-419-9438**

Site Information: (Please Print)

Customer: _____	Start-Up Date _____
Address: _____	Start-Up Personnel: _____
City: _____	Organization Name: _____
State & Zip: _____	Phone Number: _____
Owner/Contact: _____	National Account/Distributor: _____
Phone Number: _____	Phone Number: _____

Equipment Name and Model (check one): [?]

Recycler Model #: _____ Serial #: _____

Maintenance Checklist Review:

Make sure each point has been reviewed and appropriate maintenance and replacements are made.

Required Annual Items

These items will insure the safety and continued top performance of the equipment

BECCA Solvent Saver™ Recycler

Safety Items

- ✍ 1. Safety Ground Clips (823079) are secure. ___ Yes ___ No – Clips have been replaced ___ Yes ___ No
- ✍ 2. Solvent Containers are made of materials capable of Grounding. ___ Yes ___ No – Containers have been replaced ___ Yes ___ No
- ✍ 3. Ground Strap is in place and attached to Ground. ___ Yes ___ No – Ground strap replaced ___ Yes ___ No
- ✍ 4. General Area is per the codes found in the General Arrangement Drawing. ___ Yes ___ No – Corrective measures were taken ___ Yes ___ No
- ✍ 5. All decals are present and legible including controls, safety labels, maintenance contact #'s. ___ Yes ___ No – Labels have been replaced ___ Yes ___ No

BECCA Solvent Saver™ Recycler

Performance Items

- ☒☒☒1. Lid has been reviewed and is in good working condition. ___ Yes ___ No – Lid has been replaced ___ Yes ___ No
- ✍ 2. Bag Retaining Ring is in good condition ___ Yes ___ No – Retaining Ring has been replaced ___ Yes ___ No
- ✍ 3. Condenser has been blown out w/ Compressed air internally and externally ___ Yes ___ No – Condenser needs replaced ___ Yes ___ No
- ✍ 4. All Airflow grids are free of obstructions. ___ Yes ___ No – Air Grids have been cleared of obstructions ___ Yes ___ No
- ✍ 5. Blow out electrical cabinet area. ___ Yes ___ No
- ✍ 6. Have a supply of Thermal Recycler Bags ___ Yes ___ No – Contact BECCA for Thermal Recycler Bags
- ✍ 7. Unit Still Bottom is of what consistency? ___ Dry Puck ___ Rubbery Puck ___ Slurry Puck ___ Quart or more of Liquid. Adjustments made (Heat or Time)_____
- ✍ 8. BECCA Protect™ Film (Option) for maintenance of the appearance of the product has been replaced. ___ Yes ___ No-
- ✍ 11. Other. Explain _____
- ✍ 12. Other. Explain _____

Personnel Training Review: (If Personnel have not been trained)

It is important that everyone concerned with the operation and maintenance of the equipment be trained in the safety procedures contained in the operation and maintenance manuals. Has everyone been trained on?

BECCA Solvent Saver Recycler

Operation: All of this is reviewed in the “Operators Guide”

- ✍ 1. Proper Attire when using the Solvent Recycler including eye protection, gloves and painters suit, and breathable air, etc? ___ Yes ___ No
- ✍ 2. Demonstrate and explain the operation of the Control Panel? ___ Yes ___ No
- ✍ 3. Demonstrate and explain the operating Principals of the Recycler? ___ Yes ___ No
- ✍ 4. Identified location and operation of safety disconnect switch? ___ Yes ___ No
- ✍ 5. Proper Disposal of the Still Bottom Waste left in the Bag **(It is Hazardous Waste and should be treated as so until otherwise proven and signed off by the local EPA and the Landfill Operator.)?** ___ Yes ___ No

Maintenance:

- ✍ 1. Personnel knows where to purchase BECCA replacement and service parts? ___ Yes ___ No
- ✍ 2. Personnel have been provided with the operator's manual and maintenance manual and has been made aware of the proper maintenance procedures, schedules and equipment warranty? ___ Yes ___ No
- ✍ 3. Personnel have been made aware of the safety section of the manual? ___ Yes ___ No

Name and position of individuals trained:

Name:

Position:

Important Review:

☑ All users understands that the Still Bottom Waste left in the Recycle Bag is considered Hazardous Waste until proven different and signed off by the local EPA and the Landfill Operator? ___ Yes ___ No

Open Items

Responsible Party

Expected completion date

Signature

Date

BECCA Representative (if Applicable)

Date